

1. Letter to Friend about Your Birthday Party

20 Shashtri Nagar,
Kota (Rajasthan)

03-10-2025

My Dear Rohan,

I am very happy to inform you that my birthday falls on 10th October. A small party will be held at my home in the evening. Some of my school friends are also invited. We will cut the cake and enjoy games, music, and dance. I want you to come and join us. Your presence will make my day special. Please don't forget to come.

Yours loving friend,
Amit

2. Letter to Your Father Asking for New Books

50 Anand Vihar,
Baran (Rajasthan)

05-08-2025

Respected Father,

I hope you are fine. Our new session has started in school. I need some books for English, Science, and Mathematics. The old ones are not useful now. Please send me some money so that I can buy the books. I will take good care of them. Kindly send the amount as soon as possible. Convey my regards to mother and love to sister.

Your loving son,
Raj

3. Letter to Friend about Summer Vacation

25 Krishna Nagar,
Ajmer

15-09-2025

My Dear Seema,

I hope you are doing well. Our school has closed for summer vacation. I am going to my grandparents' village. There are many trees, fields, and a river near their house. I will enjoy swimming and playing with my cousins. Life in the village is simple and peaceful. I will tell you more when I return. Please write to me about your plans.

Yours lovingly,
Neha

4. Letter to Mother about Your Studies

Keshav Hostel,
Udaipur

30-09-2025

Dear Mother,

I am fine here and hope the same for you. My studies are going well. I always attend my classes and do my homework regularly. Our teachers explain everything clearly. Last week we had a test, and I scored good marks in all subjects. Please do not worry about me. Take care of your health. Give my regards to father and love to younger brother.

Your loving son,
Arjun